



University of San Agustin

General Luna St., 5000 Iloilo City, Philippines
www.usa.edu.ph

Admissions, Scholarships and Placement Office

ADMISSION REQUIREMENTS CHECKLIST & REFERRAL FORM COLLEGE OF LAW

AY ____ - ____ 1ST Sem. ____ 2nd Sem. ____ Summer ____

Name: _____ Desired Program: _____
Contact Number: _____ Email: _____ Nationality: _____
School Last Attended: _____

A. Admission Requirements (Photocopy only)

**to submit during entrance exam application*

NEW **TRANSFeree**

- | | |
|---|--|
| <input type="checkbox"/> 2 - Transcript of Records
(If School Abroad, duly authenticated/red ribbon by the Home Country Philippine Embassy) | <input type="checkbox"/> 2 - Diploma (Certified True Copy)
(If School Abroad, duly authenticated/red ribbon by the Home Country Philippine Embassy) |
| <input type="checkbox"/> Good Moral Character Certificate
(If School Abroad, duly authenticated/red ribbon by the Home Country Philippine Embassy) | <input type="checkbox"/> 1 pc. 2x2 picture |
| <input type="checkbox"/> Honorable Dismissal/ Certificate of Transfer Credentials | <input type="checkbox"/> Certificate of Graduation/ Special Order |
| <input type="checkbox"/> Philippine Statistics Authority (PSA) formerly NSO | <input type="checkbox"/> Certificate of Eligibility (PhilSat and FC1) |
| <input type="checkbox"/> Admission Fee Receipt | <input type="checkbox"/> Letter of Intent address to the Dean of College of Law |

B. Referral for Evaluation and Admission Approval

Referred to: _____ Date: _____
College Dean/ Academic Supervisor

Referred by: _____ Date: _____
ASPO Personnel

Evaluation Result:

- | | |
|---|--|
| <input type="checkbox"/> Approved for Admission | <input type="checkbox"/> Temporary Enrollment |
| <input type="checkbox"/> On Probation | <input type="checkbox"/> Disapproved for Admission |

Remarks:

Approved for Admission by:

_____ Date: _____
Dean/ Academic Supervisor

Checked and Received by:

_____ Date: _____
ASPO Personnel

Admission Certificate Number: _____

Received by: _____ Date: _____
Student Name & Signature

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Email: info@usa.edu.ph | Tel. No.:(033) 337-4841 to 44 | Fax No.: (033) 337-4403

